

**Use of Alumni Atrium
by PolyU Faculty/ School/ Department/ Centre/ Office
Endorsement Form**

Please complete and upload this form with your online booking.

For enquiries, please call 3400 3104.

A. Applicant

Faculty/ School/
Department/
Centre/ Office:

B. Event

Name of Event:

C. Venue

Venue:

Alumni Atrium (_____)

Event Date(s):

D. Endorsement

Signature:

(Head/ Director)

Name of Signatory:

Date:
