

Arrangements for Learning, Teaching and Assessment (LTA) for Semester Two, 2022/23

Academic Registry
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From: VP(EDU)

To: All Students

Cc: All Staff

Date: 4 November 2022

Subject: Arrangements for Learning, Teaching and Assessment (LTA) for Semester Two, 2022/23

Dear Students,

As the COVID-19 epidemic situation in Hong Kong remains stable, the Government has announced that social distancing measures will be suitably relaxed further with effect from 3 November 2022. In light of the latest epidemic development, the University has decided to extend the Learning, Teaching and Assessment (LTA) arrangements in Semester One, 2022/23 to Semester Two, 2022/23.

(A) Learning, Teaching and Assessment (LTA) Arrangements

1. Face-to-face (f2f) learning and teaching activities

General learning and teaching activities

The University will continue to conduct learning and teaching activities face-to-face (f2f) in Semester Two. Students shall return to campus to attend all general learning and teaching activities, e.g. lectures, tutorials, etc., face-to-face. All lectures, seminars and tutorials will be video-taped and uploaded to the Learning Management System (LMS) for students' reference and revision.

For Taught Postgraduate programmes, Departments may continue with their own arrangements, e.g. the mode of delivery can be in person or hybrid.

Essential learning and teaching activities

Essential learning and teaching activities, such as practicums, clinical skills training, laboratory and studio sessions as deemed mandatory by Faculties/Departments in achieving the intended learning outcomes, will continue to be conducted f2f on campus.

Students who are outside Hong Kong

If you are currently outside Hong Kong or plan to travel outside Hong Kong, you are advised to return to Hong Kong before the start of Semester Two to continue with your studies. For

those who have genuine difficulties coming back to Hong Kong due to travel restrictions (e.g. lockdown in your hometown), please consult your programme host Departments.

When you plan your trip back, please make advance arrangements to meet the HKSAR Government's boarding and quarantine requirements (e.g. travel and accommodation arrangements). The Non-local Student Services Team under the Student Affairs Office will be providing you with support on issues which you need to know or follow when entering Hong Kong. You may contact the Team by phone: (852) 2766 5408 or by email: nls.services@polyu.edu.hk.

2. Subject registration

Subject teachers will provide LTA information about the subjects e.g., the mode of delivery, whether the subjects have essential learning and teaching activities (e.g. practicum, placement) that require mandatory f2f participation, and the assessment arrangements to be adopted. The Academic Registry will upload the information here on 21 November 2022. Students must attend to the subject registration information therein carefully and contact the subject teachers concerned for enquiries, if any.

For students who will be unable to return to Hong Kong, you are advised to consult your academic advisor and subject offering department before subject registration if you wish to register for subjects with essential f2f activities. Students are advised in advance not to register for subjects with essential f2f activities if alternative arrangements to fully achieve the learning outcomes cannot be made.

3. Assessment arrangements

Subject assessment can take the form of on-campus invigilated examination, online invigilated examination, take-home examination or continuous assessment etc. Students are advised to check the exact mode of assessment for individual subjects from the web link in point 2 above for making necessary arrangements, e.g. making travel arrangements back to Hong Kong for on-campus examinations and making ready the requisite devices (e.g. notebook, camera and other necessary electronic devices) for online invigilated examinations. Students should bear in mind that in case the epidemic situation worsens significantly, on-campus examinations may be replaced by alternative assessment formats.

Students should also take note that f2f activities may be reviewed with reference to the latest health and travel advice as issued by the HKSAR Government if the COVID-19 epidemic situation worsens significantly.

(B) Enquiries/FAQ

LTA Arrangements

Academic Registry [hotline: (852) 2333 0600 or email: ar.dept@polyu.edu.hk]
Please also consult your academic advisor, subject teacher or programme leader if you have any problems with your studies for the coming Semester.

FAQ Related to COVID-19 for Staff and Students
The University's COVID-19 Information Hub

Medical Related Enquiries
University Health Service (UHS) via email at uhshelp@polyu.edu.hk

Technical Issues Related to COVID-19 Self-Report Portal
IT HelpCentre of the Information Technology Services Office (ITS) at 2766 5900

In-house COVID-19 PCR Test Enquiries
Department of Applied Biology and Chemical Technology (ABCT) via email at covid.survey@polyu.edu.hk

Take good care and stay vigilant!

With best regards,

Prof. K.Y. Wong
Vice President (Education)