

## Terms and Conditions for PolyU Urban Farming Programme

### Registration

- The programme is exclusively for current students and staff of PolyU.
- In the event that the programme reaches maximum capacity, a waiting list will be opened for applicants.

### Attendance

- Participating teams should commit to attend all workshop activities of the programme.
- Participating teams must notify the organiser in advance by sending an email to [green.campus@polyu.edu.hk](mailto:green.campus@polyu.edu.hk) and provide a valid reason for their absence.
- Absences without prior notification and/or without a valid reason will be recorded and taken into account when determining if the participating team has fulfilled the minimum attendance requirement.
- The organiser reserves the right to charge the programme fee if the participating team fails to meet the attendance requirement and comply with all Terms and Conditions.

### Activity at the farm

- Participating teams are required to maintain exemplary housekeeping practices on the farm premises. This includes ensuring that all access ways remain clear and unobstructed at all times.
- Participating teams must clean up and return all tools to the designated storage cabinet immediately after use.
- Open burning, as well as the use of candles and incense, is not allowed on the farm.
- Participating teams are only permitted to use natural fertilizers such as Bone Meal. The use of chemical fertilizers, pesticides, and exotic plants is strictly prohibited on the farm premises.
- Participating teams are responsible for the care and safekeeping of their personal belongings and planter boxes. The organiser will not be held liable for any loss or damage to participants' property.
- All plants and personal items must be cleared from the premises by the end of the planting period.
- The organiser reserves the right to disqualify any participant whose planter boxes are left unattended for over two weeks.
- The organiser reserves the right to trim, prune or remove the plants if the plants extend out from the planter boxes.
- The organiser reserves the right to disqualify anyone who, in its opinion, has tampered with or disrupted the operation or violated the rules.
- The organiser reserves the rights to exercise final decision.
- Please follow our updates on our [website](#), [Facebook](#), and [Instagram](#) to check for any official announcements regarding the programme.
- For emergency, please contact Campus Security Control Centre at 2766 7666.

### **Adverse Weather Arrangement**

- The farm will be closed if the Government issues Typhoon Signal No. 8 warnings, Black Rainstorm Warnings, or extreme condition announcements. Please note that the organiser will not be held responsible for any damage to the planters caused by inclement weather.
- The organiser will make reasonable efforts to schedule makeup sessions for any workshop activities missed due to inclement weather-related closures.

### **Taking Photographs or Videos during Events**

- The Campus Facilities and Sustainability Office (CFSO) of The Hong Kong Polytechnic University may take photographs/ video recording during this event and use such images in publicity or marketing activities. The recorded images will be handled by the CFSO according to the prevailing policy of The Hong Kong Polytechnic University. Enquiries shall be addressed to the Departmental Personal Data Officer of the CFSO at [fminfo@polyu.edu.hk](mailto:fminfo@polyu.edu.hk) by email.

### **Organiser**

Campus Facilities and Sustainability Office (CFSO)

### **Enquiry**

For any enquiries about this programme, please contact Campus Sustainability Section, CFSO at [green.campus@polyu.edu.hk](mailto:green.campus@polyu.edu.hk). Please follow our updates on our [website](#), [Facebook](#), and [Instagram](#) to check for any official announcements regarding the programme.