



Host Employer:	Hutchison Ports Thailand
Internship Position:	Accounting Officer Trainee
Industry	Container Port Operator
Department:	Finance
Duration:	6 weeks, From 9 June to 18 July 2025
Internship Location:	Laemchabang/Chonburi, Thailand
Job Code:	A1009
Company Website:	https://hutchisonports.co.th

Hutchison Ports Thailand (HPT) is the largest container terminal operator in Laem Chabang Port, Thailand. The company is a member of the world's leading port network, Hutchison Ports, operating 53 ports and terminals in 24 countries worldwide

Job Summary

Fixed Assets Module and Record-AP Invoice in Oracle System

Related Disciplines

FB, AF

Key Duties and Responsibilities

Key Responsibilities:

1. Fixed Assets Register in Oracle system
2. Capex low Value Register in Oracle system
3. Fixed Assets Register and Retirement Report
4. Lead Fixed Asset Report
5. Fixed Asset VS GL Report
6. Fixed Asset movement Report
7. Record AP invoice in Infor-EAM and AP Oracle system
8. Deferred Tax Report
9. Prepare Terminal Construction Cost Progress summary
10. Physical checking Fixed Assets

Job Requirements:

Essential Attributes:

1. Studying Bachelor's degree in Finance/Accounting
2. Good communications skills
3. Computer skills, e.g., MS Excel, MS Word

Language Requirements

English (Spoken), English (Written)

Working Days and Working Hours

5 days a week, Monday to Friday

8.30 am to 5.30 pm (Monday to Friday) with 1 hour lunch break

Benefits provided, if applicable

Transportation & meal allowance