



**Hong Kong Economic and  
Trade Office in Bangkok**

<b>Host Employer:</b>	Hong Kong Economic and Trade Office in Bangkok
<b>Internship Position:</b>	Investment Promotion Intern
<b>Industry:</b>	Government-related agency/Public organisation
<b>Department:</b>	Investment Promotion
<b>Duration:</b>	July – Aug (8 weeks)
<b>Internship Location:</b>	Bangkok, Thailand
<b>Job Code:</b>	A109
<b>Company Website:</b>	<a href="https://www.hketobangkok.gov.hk/">https://www.hketobangkok.gov.hk/</a>

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The office is the official representative office of the Hong Kong Special Administrative Region Government, located in Bangkok, Thailand.

### **Job Summary**

- Supporting InvestHK team conducting desktop research about business opportunities in Hong Kong and promoting Hong Kong to Thai investors

### **Related Disciplines**

AF, AMA

### **Key Duties and Responsibilities**

1. Assist in conducting desktop research on the business landscape in Hong Kong; especially in Fashion, Retail, Jewelry, Food, FinTech and Startups
2. Assist in organizing events and exhibitions promoting business opportunities in Hong Kong

### **Job Requirements**

#### ***Essential Attributes:***

1. Interest in business and familiar with business landscape in Hong Kong
2. Knowledge or passion in Fashion, Retail, Jewelry, Food, FinTech and Startups would be an advantage

#### ***Desirable Attributes:***

1. Good in MS Powerpoint
2. Good in graphic design; Canva, Photoshop or etc. would be an advantage

### **Language Requirements**

English (Spoken), English (Written)

### **Working Days and Working Hours**

5 days, 0900-1730, Monday to Friday with one hour lunch break (any one hour between 1200 and 1400 hr) (Per day)

**Benefits provided, if applicable**

N/A