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<b>Employer:</b>	Rosen International (S) Pte. Ltd.
<b>Internship Position:</b>	Sales and Marketing Intern
<b>Industry:</b>	Import / Export / Services of F&B products and Lifestyle products
<b>Duration:</b>	June – August 2024 (8 weeks)
<b>Internship Mode:</b>	Physical placement
<b>Placement Country:</b>	Singapore
<b>Websites</b>	<a href="http://www.roseninternational.com/">http://www.roseninternational.com/</a>
<b>Job Code:</b>	A046

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### **Job Description**

- Assist in sales and marketing activities – physical and digital
- Assist in Administrative work
- Maintain and develop good relationship with clients
- Support the effective operations of the sales and marketing department through communications and documentation
- Assis in co-ordination of meetings and other activities
- Assis in the creation and maintenance of marketing communications
- Perform market research and generate sales reports

### **Requirements**

- **Related disciplines:** CBS, ENGL, MM, LMS, AF
- Knowledge of basic office admin
- Good communication skills
- Customer-oriented
- Ability to multi-task

### **Language Requirement**

- Good command of spoken Mandarin and English
- Good command of written English