

## Declaration by Employer

(To be returned to POSS together with other required documents after completing the placement)

As the University will subsidize the student for some of the expenses incurred from the internship, kindly provide the following information for us to approve the sponsorship amount:

### Part A – Personal Particulars of the Intern

<b>Name of Student:</b>		English (in BLOCK)
<b>Student ID:</b>		
<b>Placement Period:</b>	From _____	To _____
	DD/ MM / YYYY	DD/ MM / YYYY

### Part B – Remuneration/ Benefits

#### Salary & Allowances

- Our company/organization has remunerated a salary with an amount of (\*) \_\_\_\_\_ to the above-named student for the **whole placement period**.
- Our company/organization has remunerated an allowance with an amount of (\*) \_\_\_\_\_ to subsidize the above-named student's expenses on \_\_\_\_\_ (e.g. transportation, accommodation, meals etc.)
- Our company/organization has NOT remunerated any salary / allowance to the above-named student.

(\*) Please specify currency (e.g. USD/AUD/EUR etc.)

#### Provision of other benefits

- Our company/organization has provided free
- Accommodation
  - Passage
  - Travel Insurance
- Our company/organization has NOT provided any of the above benefits.

**Name of Company/ Organization :** \_\_\_\_\_

**Department / Office:** \_\_\_\_\_

**Name of Supervisor:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Contact information:** **(Email):** \_\_\_\_\_ **(Tel):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Company Chop:** \_\_\_\_\_

**Date:** \_\_\_\_\_