

## GEO Student Exchange Programme Guidelines

The GEO Student Exchange Programme offers one-semester credit-bearing exchange opportunities from partner institutions around the globe. Applications should be made via GEO. GEO will nominate the applicant to the host institution after the applicant has accepted GEO's offer at a particular host institution. Instructions will be sent to the applicant for the application to the host institution's exchange programme.

### Eligibility

- Full-time undergraduate degree-seeking student (local or non-local) in a UGC-funded programme;
- Completed at least one year of study before the proposed Global Exchange;
- Fulfilled the minimum requirements on CGPA, English language proficiency, if any, set by preferred host institution(s); and
- Credit-earning exchange programmes.

### Application

You are required to complete the online application form available [HERE](#) by 12 January 2025 at Hong Kong Time (23:59), with the following information:

- **CGPA** to assess your academic standing as of Semester 2, 2023/24, as required by the host institutions;
- IELTS / TOEFL test results as proof of **English language proficiency**. You may submit DSE / IB / SAT / GCSE or other international qualifications for our consideration. Please note that nominated students may be required to submit IELTS / TOEFL results for their host institution's application at a later stage;
- **Extra-curricular activities** to demonstrate your personal growth, leadership abilities, and involvement in community service; and
- **Personal statement** of at most 150 words explaining your reasons applying for the GEO Student Exchange Programme, including your personal attributes, your ability to represent PolyU, and your motivation for applying.

## Selection of Host Institution

It is highly recommended that you conduct background research on the host institutions when selecting your host institutions. Below are some criteria for your application:

- CGPA;
- Restrictions on major and year of study by your faculty/school/department and host institution;
- Credit transfer (subject to approval by your faculty/school/department);
- English language proficiency requirement;
- Medium of instruction at the institution and language use in the country; and
- Academic calendar.

## Application Timeline (for Semester 1, 2025/26)

Date	Activity
24 December 2024 – 12 January 2025	Online application
13 – 17 January 2025	Selected applicants invited for interview (only if applicable)
Mid-February	Selected students to accept / decline 1 <sup>st</sup> round of application result (only if applicable)
Late February	Selected students to accept / decline 2 <sup>nd</sup> round of application result (only if applicable)

## Important Notes

1. Late submission will not be considered.
2. If you have received an offer from your faculty/school/department, please accept the offer through the respective faculty/school/department.
3. The final decision will be at the discretion of the host institution.
4. Note any restrictions the host institution imposes based on your **major / year of study**. You should check if the courses the host institution offers match your curriculum before submitting your preferences. Host institutions may have course(s) offered / course restrictions for exchange students.
5. Subject to the requirement of host institutions, applicants may receive an **interview** invitation from GEO.
6. Application procedures may vary from institution to institution. GEO will contact you directly regarding the nomination and application procedure. The schedule is tight. Please make sure you follow the instructions accordingly.
7. Applicants are advised not to contact the host institution until their nomination has been confirmed.

## FAQs

1. *Shall I apply for exchange through GEO or my faculty?*

Some agreements are exclusively assigned to specific faculties/schools. Different institutions may also have their own restrictions on programmes offered to exchange students. Please conduct research on the host university by referring to their fact sheets or visiting their website when selecting your preferred host institution.

2. *Can I apply for both GEO Student Exchange Programme and Faculty Level Exchange Programme?*

Yes. Please be aware that only one offer will be extended to students. If students receive an offer from their faculty/school/department, please accept the offer through their respective faculty/department/school.

3. *How can I transfer credits from the host institution?*

Please directly approach your programme offering departments to seek pre-approval and final endorsement of your exchange programme and credit transfer. Successful credit transfer applications in the past 5 years are presented on the Credit Transfer Information (Outbound Activities) page [here](#).

4. *Can I apply for exchange opportunities given up by students in the first round?*

Second-round allocation will only be available if there are remaining exchange opportunities. The second-round allocation will be conducted by considering the application, such as CGPA, extra-curricular activities and Personal Statement. Please note that students are not allowed to make any changes once the offer has been accepted.

5. *Is financial support available for participating in Student Exchange Programme?*

Yes. Please click [here](#) for eligibility and details.