

Green Event Checklist

New Arrangement



via FMO Venue Booking System

separate online form



Navigation menu with the following items:

- General Info
 - Announcement
 - Regulations
- Booking
 - View Booking
 - Make/Edit/Cancel Booking**
- Reports
 - Due Booking Report
 - Department Booking Report
 - View Booking Log

Category selection menu with the following items:

- Banners
- Core Picture
- Covered Wings**
- Exhibition & Counter
- Group photo-taking venue
- Other Venues**
- Easy Banner
- Pillar B
- Campus
 - North Campus
 - South Campus
 - All

Part III

Green Event Checklist

Upload the completed Checklist in PDF here

Please complete Green Event Checklist: [\(download here\)](#)

Supporting Document

File Name
1 Green Event Checklist

Download the Checklist in fillable PDF format here

[Upload Document](#)