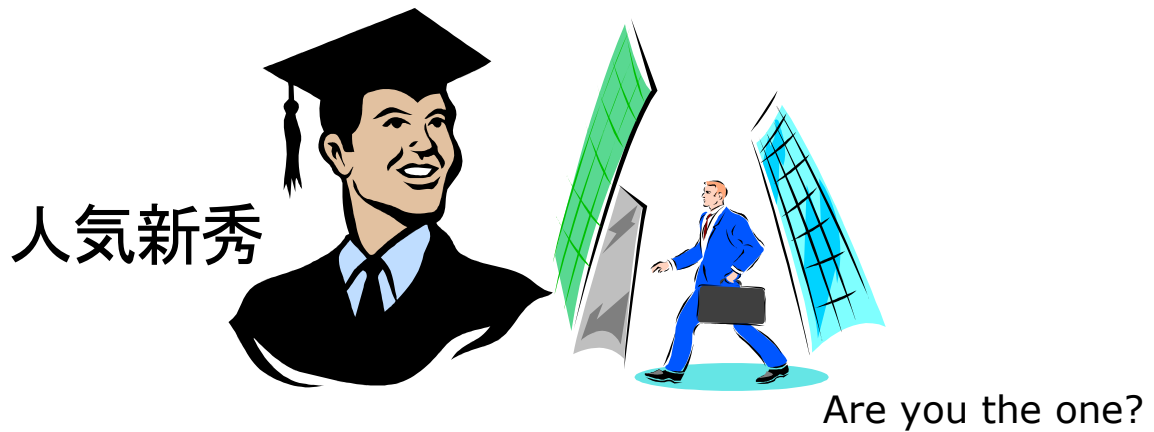


Becoming a Preferred Graduate in Business Studies



Preferred Graduate Checklist + Reflective Note
= Your Story of Becoming a Preferred Graduate

Your Story of Becoming a Preferred Graduate

Monitoring your development and reflecting on your experience help you become better. The checklists and templates in this document are specially designed to help you monitor and reflect on your status as a preferred graduate.

How?

1. Use the *preferred graduate checklist* to check your status as a preferred graduate at regular intervals (e.g. every year / semester)
2. *Reflect* – the guidelines in the reflection templates will help you – and write down your reflections, thoughts, ideas, plans...

Write your story,
Live your story!



Preferred Graduate Checklist

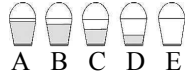


What is a Preferred Graduate in Business Studies? See table below.

Why are the qualities of a Preferred Graduate important? Read the first column carefully.

Nature of the Business Studies discipline	Qualities of the Preferred Graduates in the discipline	How far am I from being a Preferred Graduate?
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'How much water would there be in your bucket?'



A B C D E
Circle one.

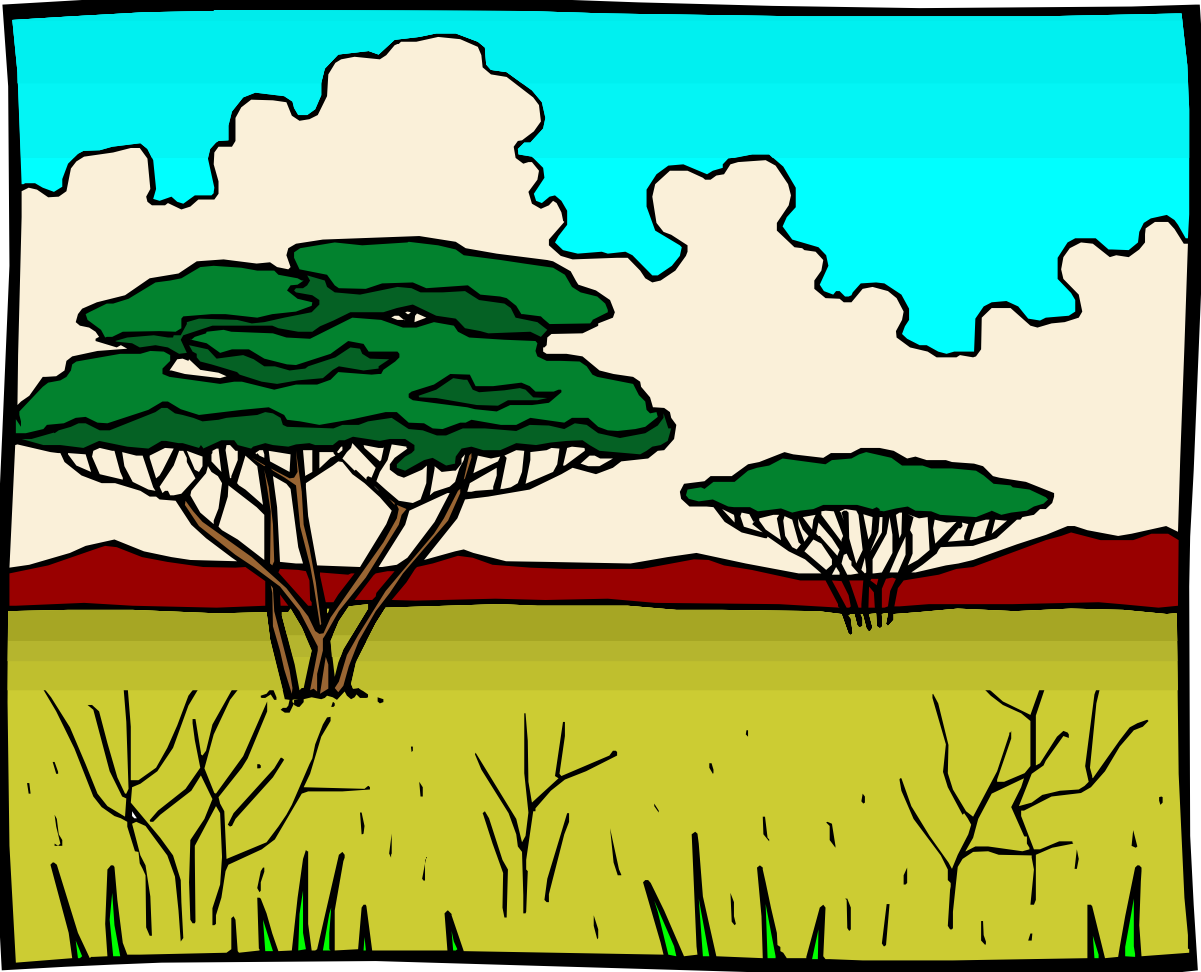
Graduates of the Business Studies discipline must be equipped with adequate skills and knowledge to survive in today's society.	Competent in skills such as reading, writing, problem solving, usage of technology, etc.	A B C D E	1
	Have adequate knowledge of not only the majoring subject (economics, accounting, etc.) but also of current affairs and world events	A B C D E	2
As the business world becomes more complex, you must develop your own personal view. At the same time, you must look at matters from different angles and be able to debate the viewpoints of other people <i>without</i> bias.	Able to develop my own point of view	A B C D E	3
	Able to argue with or against the viewpoints of other people open-mindedly	A B C D E	4

Continued on the next page...



Nature of the Business Studies discipline	Qualities of the Preferred Graduates in the discipline	<i>How far am I from being a Preferred Graduate?</i>
As people often work together now, you may be working in a large team with people of different cultures and professions or in other complex environments. You must be able to communicate and work well.	Able to communicate well and develop interpersonal relationships with other people	A B C D E 5
	Have a lot of, not only knowledge, but experience in different fields	A B C D E 6
	Able to be a leader and a team player	A B C D E 7
People now deal with international issues.	Able to understand and deal with a larger world than just Hong Kong	A B C D E 8
People now value how you connect with your human curiosity.	Curiosity drives creativity	A B C D E 9
People realise that for every problem there are many possible solutions.	Solve problems creatively, critically and flexibly	A B C D E 10
People now work in a knowledge-based economy. Therefore, you must get the most up-to-date knowledge all the time.	Have independent and life-long learning skills	A B C D E 11

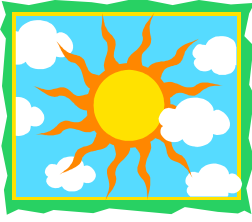
Turn to the next page...



Your first time... with the preferred graduate checklist

Now that you have completed the preferred graduate checklist for the first time, what have you learnt about your discipline? What have you learnt about *yourself* as a future professional in that discipline? How prepared are you? What do you need to work on? How...

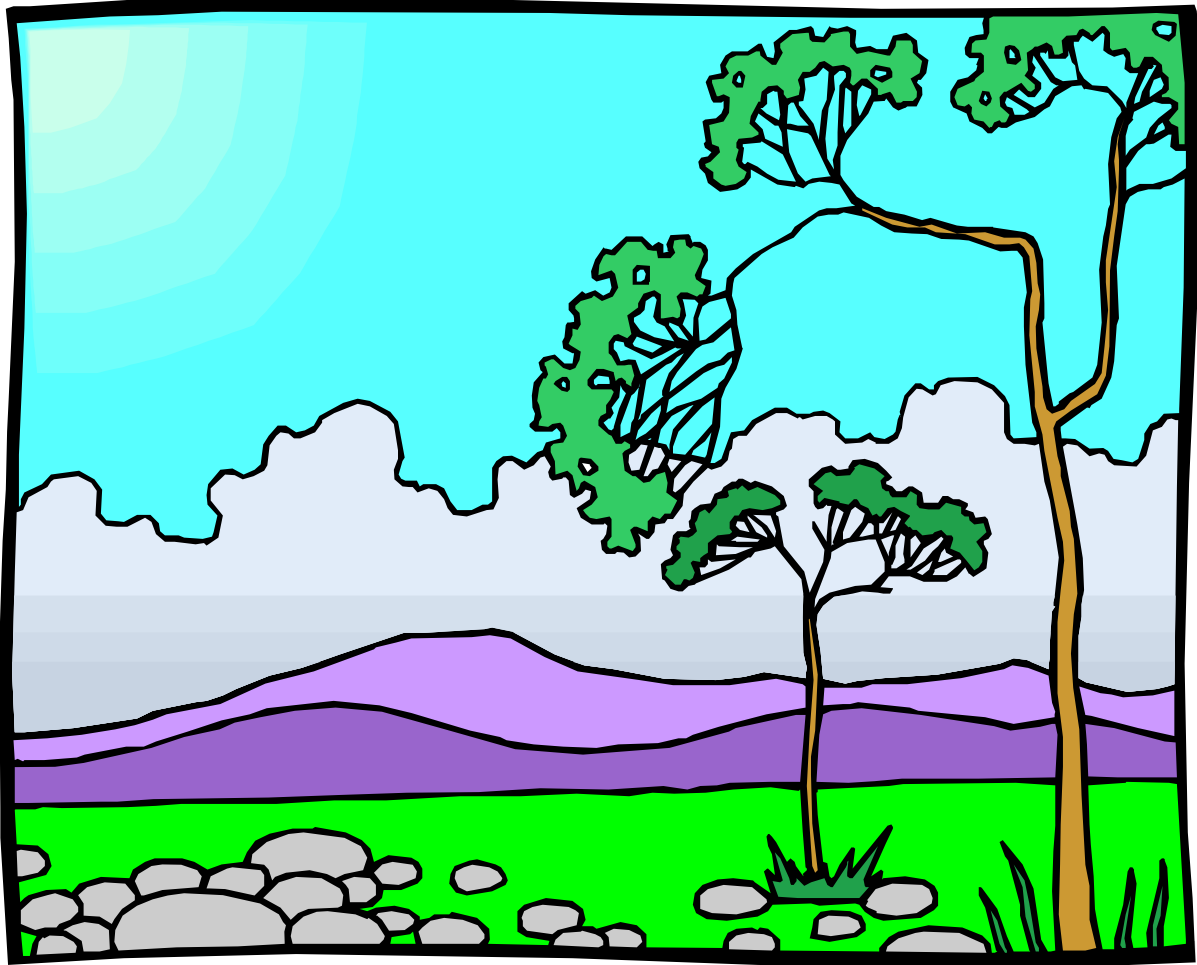
- 1) Assess your status as a preferred graduate by completing the preferred graduate checklist.
- 2) Write on next page your reflections and plans regarding your development as a preferred graduate.



My Reflections...

Today is _____

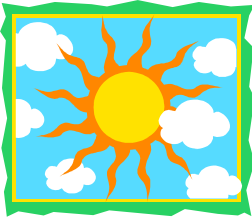
- ☉ Is being a professional in your field like what you have expected?
- ☉ What qualities do you need? What qualities do you have?
- ☉ How do you plan to develop the qualities you need?



One year has gone... How far have you gone?

It has been some times since you last completed a preferred graduate checklist, how far have you progressed since then? What qualities have you developed or need to develop? What new goals will you set for the coming year?

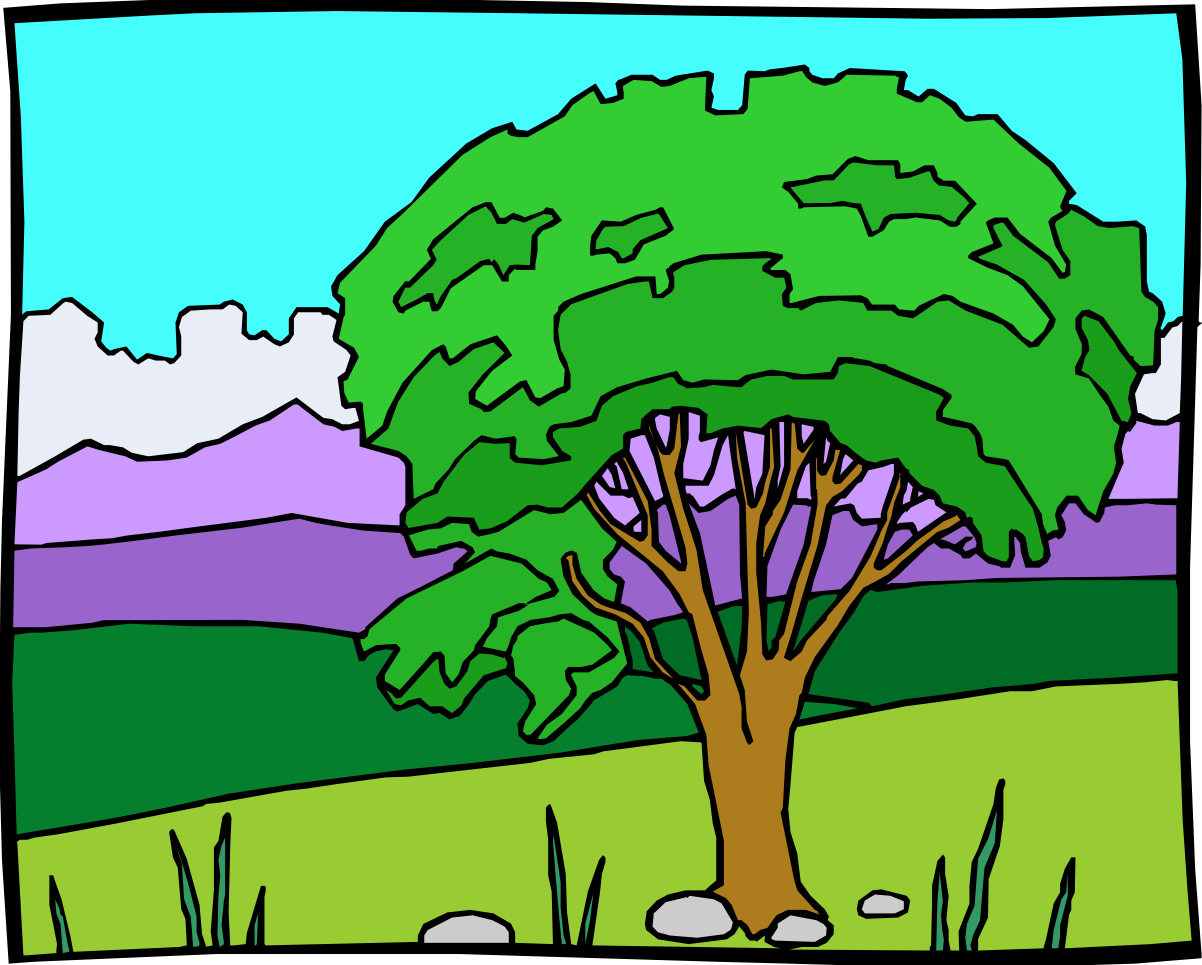
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My Reflections...

Today is _____

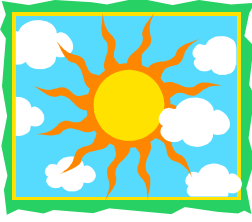
- Have you achieved the goals that you set last time?
- Are the strategies that you have used to develop relevant qualities effective?
- What do you need to work further on?



The time is coming closer... Let's give it the finishing touch

You are now only one year from your becoming a professional, how far left do you have to go? What steps do you need to take to get there (in terms of competence rather than qualification)? What would be your focuses this year?

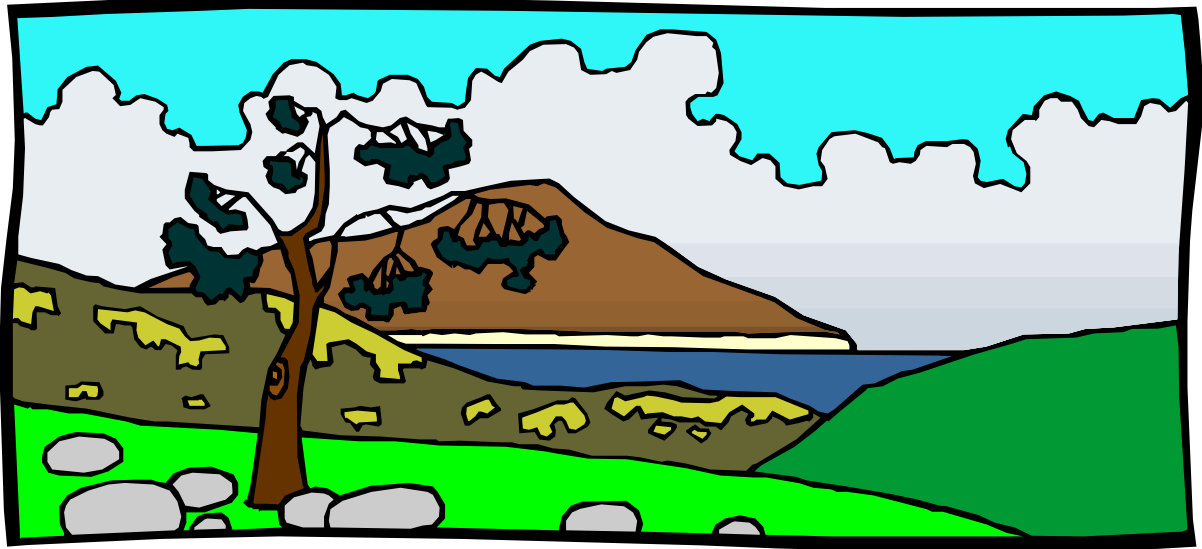
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My Reflections...

Today is _____

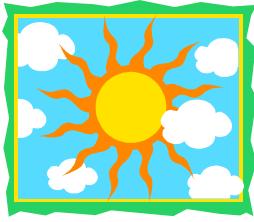
- ④ What qualities remained to be developed?
- ④ What learning difficulties have you encountered? How could they be overcome?
- ④ How would you plan this year in relation to your career development?



Finale... Are you ready?

At last, you are here, up on a hill looking at the prospect that lies in front of you, seeing all the challenges and opportunities. After all these years, what have you learnt about yourself? Are you ready?

- 1) Assess your status as a preferred graduate by completing the preferred graduate checklist.
- 2) Write on next page your reflections and plans regarding your development as a preferred graduate.



My Reflections...

Today is _____

- ④ What do you know about your strengths and weaknesses?
- ④ How well do you know yourself as a learner, a professional, and a person?
- ④ What will you bring with you from your university life into your working life?