**Research Proposal Research Center for Low Altitude Economy (RCLAE)**

**Notes for Applicants**

|  |
| --- |
| * In order to ensure consistency and fairness to all applicants, this application form must be completed in the following standard format.

Font: Times New Roman (for English); 新細明體 (for Chinese)Font Size: 12 pointSpacing: Single-line spacing* Applicants bear the primary responsibility for prevention, detection and investigation of research misconduct, including but not limited to misuse of funds, data falsification, plagiarism, self-plagiarism, double-dipping and non-disclosure of similar/related research work in the application. The applicant should use anti-plagiarism software before submitting the application to the RCLAE.
* At the end of each project, the RCLAE Assessment Panel will evaluate performance based on several criteria, including the extent to which the project objectives are achieved, the success of knowledge transfer, and the outcomes and impacts generated. Additionally, the panel will consider the interdisciplinary, international, and industrial collaborations promoted, the synergy created, and any research awards or recognitions received related to the conducted research. Moreover, joint publications bearing the RCLAE name and PhD students jointly supervised will be taken into account in the assessment process.
* The English version shall prevail whenever there is any discrepancy between the English and Chinese versions.
 |

*Information pages (within 2 pages)*

**Project title:**

(English)

(Chinese)

**Project team (including PI, Co-Is, members, etc.)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Role | Full Name | Post | Department/Unit/External institution/etc. | Email |
|  |  |  |  |  |
|  |  |  |  |  |

**Key Words** *(Please provide 4 keywords.)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| First |  |  | Second |  |
|  |  |  |  |  |
| Third |  |  | Fourth |  |

**Abstract** *(within 400 words)*

**Objective** *(within 800 words)*

*Detail pages (within 8 pages for Application and fundamental projects, and 3 pages for Exploratory Projects)*

**Background of research**

**Research plan**

**Expected deliverables**

**Project schedule**

*(Please provide a working schedule of the research with key milestones/deliverables and timing (expected commencement and completion).)*

**Potential impact**

*Budget and justification*

**Funding requested and its breakdown**

|  |  |
| --- | --- |
| **Item** | **Cost** |
| Salary/Stipend |  |
| MPF  |  |
| Equipment |  |
|  |  |
|  |  |
| General Expenses |  |
|  |  |
|  |  |
| Conference Attendance |  |
|  |  |
| Total |  |

**Justification and details of each budget category/item**

|  |
| --- |
| Salary/Stipend (with MPF):Equipment:General expenses:Conference attendance: |

*Note: The project team may apply for research staff salary or PhD student stipend. But RCLAE reserves the right to change from one category to another one, depending on available budget under different budget headings.*

**Plan to apply for large external grants (e.g., TRS, CRF, ITF, RIF, etc.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Funding Scheme and Funding Body | Project Title | Amount of Funding Requested | Project Period (start date and end date) | Expected Date of Result Announcement | What percentage of the granted amount will be counted into RLCAE? |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*Signature page*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature |   |  | Date |  |
|  | (Please insert role and name) |  |  |  |
| Signature |  |  | Date |  |
|  | (Please insert role and name) |  |  |  |
| Signature |  |  | Date |  |
|  | (Please insert role and name) |  |  |  |
| Signature |  |  | Date |  |
|  | (Please insert role and name) |  |  |  |
| Signature |  |  | Date |  |
|  | (Please insert role and name) |  |  |  |