



August 16, 2021

Dear Sir/Madam,

Metex (HK) Ltd is an internationally renowned manufacturer of Ladies intimate Apparel. Established over 60 years ago, Metex owns and operates multiple manufacturing plants overseas, designing and producing high quality lingerie for a global market. In our HK hub we manage sales, sourcing and procurement services for our factories.

We have the following vacancy available in our company.

Post: Merchandising and Sourcing Specialist
Nature of Post: Full time graduate position

Job Description:

Candidate will be responsible for sourcing and purchasing of elastics and trims used in the manufacture of intimate apparel.

Follow up of order placement, quantity and management of critical path/TNA to ensure on time delivery to factory.

Colour submission coordination.

Monitoring of BOMs to leverage volumes across multiple garment programs.

Sourcing elastic and trims to customer and design requirements as well as cost analysis and proposal of new items and duplicates.

Review of new supplier developments for design consideration.

Skills required:

The ideal candidate will have the following skills

Background in fabric and elastic trims construction and manufacture.

Textile and trim testing protocols and analysis of results.

Textile colour matching procedures.

Basic knowledge of intimate apparel design and construction is advantageous

General office suite computer skills.

Working Hours:

Monday- Friday 9:00am to 5:30pm

Please contact company directly via email with CV and cover letter

HR@metexhk.com