

Project Assistant

Principal Duties & Responsibilities

- Responsible for developing and executing concepts across a range of elastic design jobs
- Follow up seasonal catalogue for clients
- Prepare related working reports for management
- Product shooting and video editing
- Assist and support digital marketing operations
- Communicate with other suppliers for sourcing and printing
- Assist in ad-hoc projects

Job Specifications

- Experienced in fashion design in IA/ fashion retailing/ fashion marketing are preferred
- Experienced in digital Media/ Interactive media are welcome
- Good command of both written & spoken English and Mandarin
- Good PC skills with knowledge of MS Office, Photoshop, Ai and Adobe software
- Strong sense of responsibility with a positive attitude
- Hard working, independently, responsibility, mature and able to work under pressure
- Good team player

Application Method

Interested parties please send your CV to Ms Ringo Lau at ringo.lau@kerryelastic.com.hk

DISCLAIMER:

The above information on this job description has been designed to indicate the general nature and level of work performed by the employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employee assigned to this job.