



Assistant Merchandiser / Merchandiser (Intimates)

MGF Sourcing Far East, Limited

Kwun Tong

Company Overview

MGF Sourcing is an independent global sourcing company with a specialization in apparel and accessories. With more than forty years of experience, they have developed a strong track record as an agile and trustworthy partner. Headquartered in Columbus, Ohio, the company maintains offices in China, Hong Kong, Indonesia, Korea, India, Bangladesh, Sri Lanka, Vietnam, and the United States. Our global team collaborates across categories and borders, supporting innovation and increasing flexibility and speed to market for our customers through our ability to provide design, distribution, production oversight, and other manufacture management services.

Job Description

To align with our rapid business growth, we need high caliber candidates to join our merchandising teams to assist in merchandising activities with designated customers and vendors.

Job Duties and Responsibilities

- Track and review all relevant information with regards to all production status
- Coordinate with factories on production schedule and ensures on time delivery
- Work closely with factories, vendors, and in-house technical teams on the quality issues
- Assist the team on sample delivery process and regular merchandising reports
- Prepare regular management report and ad hoc analysis for the product category
- Analyze related production data and highlight any potential issues for risk mitigation
- Assist in other ad-hoc duties as required

Job Requirements

- Academic background in Fashion & Textiles, Merchandising, Clothing or related disciplines
- 1-2 years of working experience in garment field is preferred. Fresh graduated will be also considered
- Proficiency with Microsoft Office (particularly Words, Excel and PowerPoint)
- Good at interpersonal skills, project coordination and problem solving
- Strong analytical thinking
- Well organized and detail-oriented, with the ability to manage priorities and multi-task

- Good command of written and spoken English, Cantonese and Mandarin
- **Candidate with more experience will be considered for Merchandiser position**

We offer 5–day work week, attractive compensation package and comprehensive employee benefits to the right candidate. Interested parties please send your full resume with your existing salary and expected salary to chung@mgfsourcing.com. All information will be kept in strict confidence and will be used for employment purpose only.