



### Job Information

Post Title	Leather Garment Workshop Assistant (Internship) (Part-time contract – 1 year)
Company Name	Kam Ma Leather Garments Workshop
Business Nature / Introduction	Kam Ma Leather Garments Workshop is a tailor-made leather garments workshop established in 1993. We provide tailor-made leather garments, suited according to each customer's needs. We handle orders from both local and international customers. We also produce costumes for TV and movie stars occasionally.
Target Applicants	Students
Estimated Working Hours	Minimum 9 working hours per week, flexible.
No. of Vacancy	2
Work Location	Hong Kong
Role / Responsibility	<ul style="list-style-type: none"> <li>• Take photographs / videos of the garment making process / completed pieces</li> <li>• Produce video / image / text contents for the company's YouTube/ Instagram / Facebook platforms</li> <li>• Assist and work with our tailors</li> <li>• Prepare leather / fabric / accessories samples</li> <li>• Liaise with both local and international clients</li> <li>• Maintain the order filing system and stock take</li> </ul>
Requirements / Qualification	<p>Preferred Qualifications: Undergraduates graduates in the following fields of study:</p> <ul style="list-style-type: none"> <li>• Design</li> <li>• Intimate Apparel and Activewear</li> <li>• Knitwear Design and Technology</li> <li>• Retail and Marketing</li> </ul> <p>Other Requirements:</p> <ul style="list-style-type: none"> <li>• Creative and initiative</li> <li>• Outgoing personality and passionate about the industry</li> <li>• Good videographic and photographic sense are a plus</li> <li>• Experienced in social media management is a plus</li> </ul>
Salary/Allowance	HK\$50/hr
Target Commencement Date	As soon as possible

Application Method	Please send the following documents to <a href="mailto:info@kam-ma-leathergarments.com.hk">info@kam-ma-leathergarments.com.hk</a> : <ul style="list-style-type: none"><li>• CV</li></ul> Other <ul style="list-style-type: none"><li>• Video work you produced, if any</li></ul>
Application Deadline	31 October 2022