



Company Overview

In 1955, SWANK expanded the breadth and depth of fashion in Hong Kong with the city's first multi-brand luxury clothing store that stood to imbue the lives of astute men and women with style.

Led and operated by people who understand and embrace fashion, SWANK led the evolution of Hong Kong's luxury fashion with an inspiring edit of powerhouse classics as well as contemporary tastemakers. The constant introduction of new-era fashion pioneers is also why discerning men and women love coming back to SWANK for unique, sophisticated and creative wear.

Behind its dazzling façade; SWANK stands to provide an experience choreographed for customers to explore what they love, experiment with what they can be, and to find resonance in our curation of cream-of-the-crop designers and fashion houses.

Under the current leadership of ENM Holdings Limited, today's SWANK lives up to the founding spirit of gracing contemporary wardrobes and continues to dress and inspire a prestigious clientele at two multi-brand maisons and a standalone boutique for Paule Ka.

Assistant Buyer - Men's Wear

Job Responsibilities:

- Analyze brands performance, consumer buying behaviour and forecast sales levels and prepare sales performance report
- Assist OTB planning, budget allocation, brands and merchandise selection
- Attend trade fairs, shows and visit showrooms for predicting future trends
- Support merchandising team in the day-to-day administration and ensures the efficient support to the buying functions
- Assist in contract terms negotiation and follow up with suppliers to ensure timely delivery of the merchandise, handle claims and stock transfer
- Conduct fashion trend seminar and prepare product knowledge and training to frontline staff
- Other ad-hoc tasks as assigned

THE SWANK SHOP LIMITED

Suites 3301-02, 33/F, Tower 2, Nina Tower, 8 Yeung Uk Road, Tsuen Wan, New Territories, Hong Kong.

Tel: 852-2363 8160 Fax: 852-2363 1459 Website: www.swank.hk

a member of ENM Group



Job Requirements:

- Degree or above in fashion/textiles or related disciplines
- At least 2 years experience in luxury fashion retail buying for ready-to-wear and accessories
- Knowledge in buying processes
- Proficient in Microsoft Office especially Excel, PowerPoint & Outlook
- Strong analytical and organization skills
- Excellent command of both spoken and written English and Chinese
- Detail oriented and able to work under pressure
- Immediate available is preferred
- Fresh graduate will also be considered as Merchandising Assistant

Employment Type: Full Time, Permanent

Working Hours: Monday – Friday 09:00-18:00

Benefits: Five-day work week, Flexible working hours, Life insurance, Medical insurance, Performance bonus, Staff Purchase Discount, On-the-job Training

Application Deadline: June 30, 2023

Application Method: We offer an attractive remuneration package to the right candidate. Interested parties please forward your full resume with current and expected salary email to hr1@swank.com.hk

All applications will be treated in strict confidence and used exclusively for recruitment purposes. The company will retain the applications for a maximum period of 6 months.

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