

Fistar Footwear Enterprise Limited
Kwun Tong

Assistant Merchandiser

Summary

Working closely with your team head, you will be part of a dynamic team, responsible for building successful relationships with vendors and delivering results to global retailers, ensuring customer satisfaction and loyalty.

Key Responsibilities:

You will play an important role in:

- Trade document preparations on ERP along the procurement process
- Handle sample development, analyze quality standards according to per clients' specifications, including basic photo taking
- Work closely with suppliers on sampling, price negotiations and order execution to ensure timely shipment deliveries
- Build and sustain good relationships with overseas buyers

Requirements:

To succeed in this role, we will need you to be:

- Fresh graduates welcomed / candidates with 2 years' experience in ANY merchandising field
- Competency in MS Office, including Excel and Chinese word processing
- Good command in written English and Chinese, competency in spoken Mandarin a plus
- Proactive communicator, able to work well with others
- Willing to learn, responsible, diligent, and organized

Rewards:

As a dynamic company, we offer successful candidates with a conducive environment to work, grow and training for further development

Further, we offer 5-Day work week, Birthday Leave, 12 days annual leave, Double Pay, Performance bonus, and comprehensive Medical Insurance.

Are you ready to join us? Please email virginia@fistar.com.hk to Ms. Virginia Wong.