

SUPERMOON AGENCY

www.supermoon-agency.com

We are a sales and consulting agency helping fashion and lifestyle brand to maximise their potential and develop their wholesale business in the Asian market, with a focus in Greater China.

Based in Hong Kong, we are starting company with a fast growing potential

JOB DESCRIPTION

JUNIOR WHOLESALE ACCOUNT EXECUTIVE & CONTENT MANAGEMENT

Reports to wholesale account manager

Based in Hong Kong, we are a consultancy company with a fast growing potential.

We help lifestyle and fashion brands to develop their business in the Asian market, with a focus in Greater China.

Deliverables and performances are highly regarded.

- Assist the manager in daily correspondences with key clients and partners
- Supports business across assigned brands product categories
- Supports follow ups and communication with the client(s) and operations related teams (logistics, finance)
- Researching new channels, markets, and customers within assigned markets; and identifying new relevant opportunities for the brands
- Implementing and contributing to our overall online strategy. Shape the agency's online presence and engage with our target audience across various digital platforms (Linkedin, Instagram, little red book)

Who are we looking for:

- Bachelor degree
- Highly motivated candidate
- Interested in working in fast-paced, agile commercial environments of a growing start-up company
- Entry level – fresh grad welcome
- Excellent command of both spoken and written English and Chinese (Cantonese & mandarin)
- Proficiency in MS Office Applications and Chinese Word Processing

PART TIME

Package: details upon request

Hybrid format (office & working from home)

Opportunities to develop your career with us

Application method

Submit your CV and cover letter to j.tse@supermoon-agency.com