

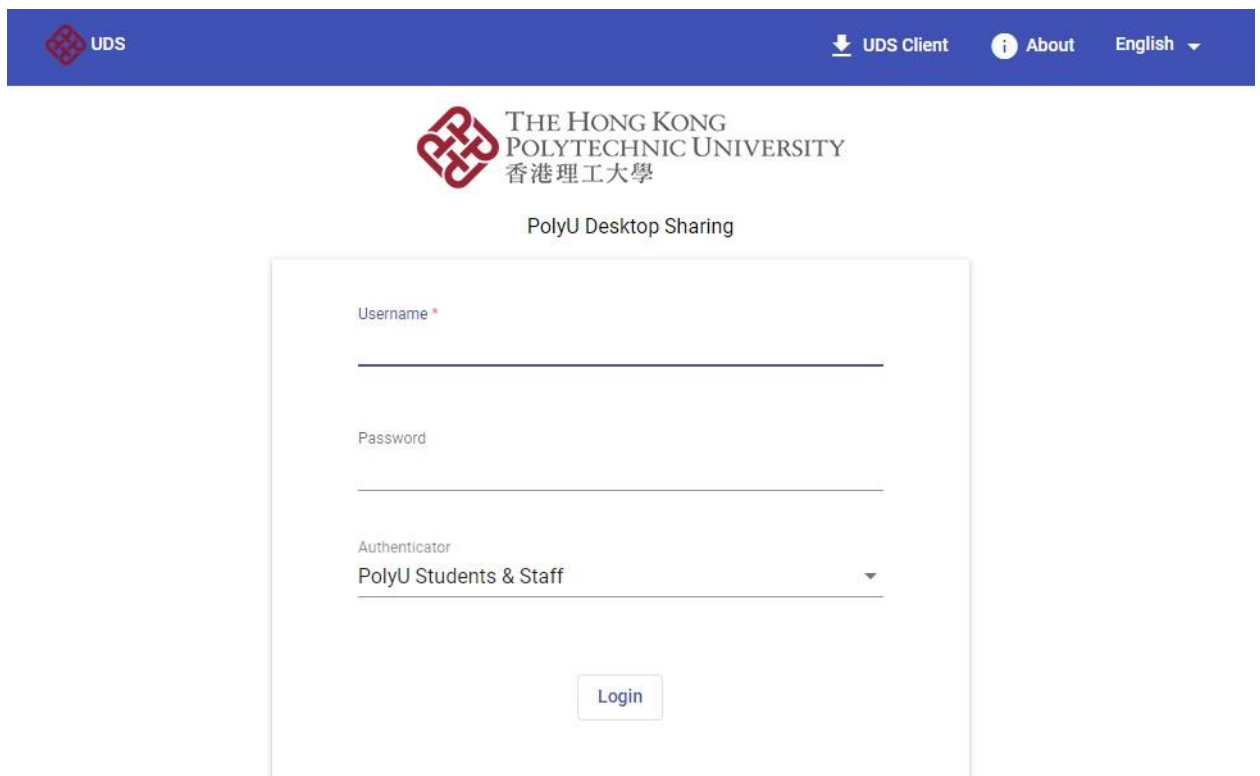
General instructions for ULS Universal Desktop Services (UDS) access

Reminder for all UDS users:

- Only authorized ULS users are eligible for using the ULS UDS.
- Booking is needed in order to use the service via ULS website.
- Maximum 2-hour can be booked per session.

Log in and log out:

1. Go to ULS UDS with the following link: <https://puuds.polyu.edu.hk/uds/page/login>
2. Enter your PolyU email address (NetID@polyu.edu.hk) as Username and the NetPassword as Password. Choose “PolyU Students & Staff” in the Authenticator.



UDS

UDS Client About English

THE HONG KONG
POLYTECHNIC UNIVERSITY
香港理工大學

PolyU Desktop Sharing

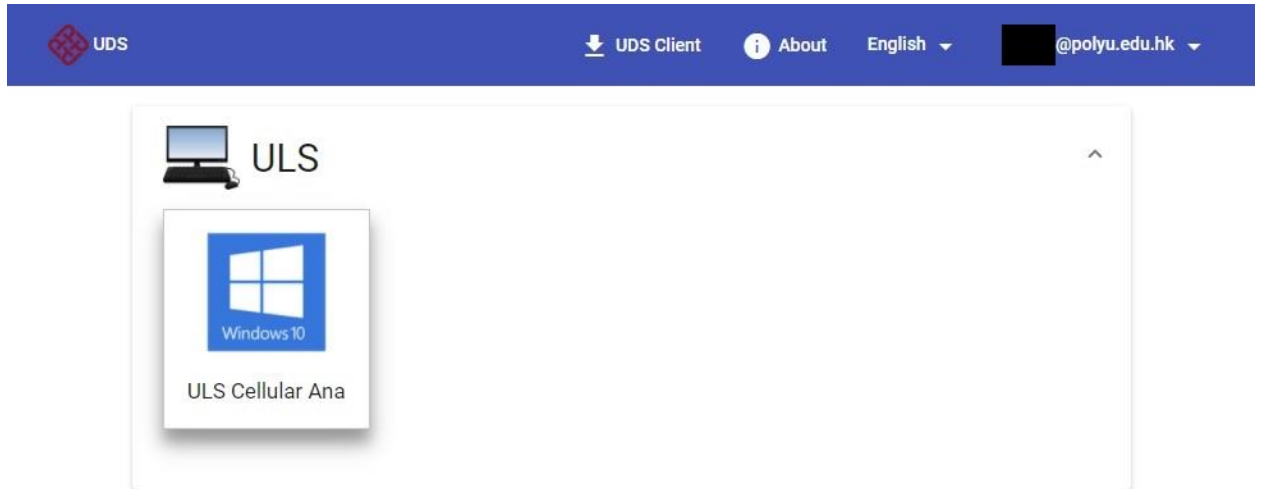
Username *

Password

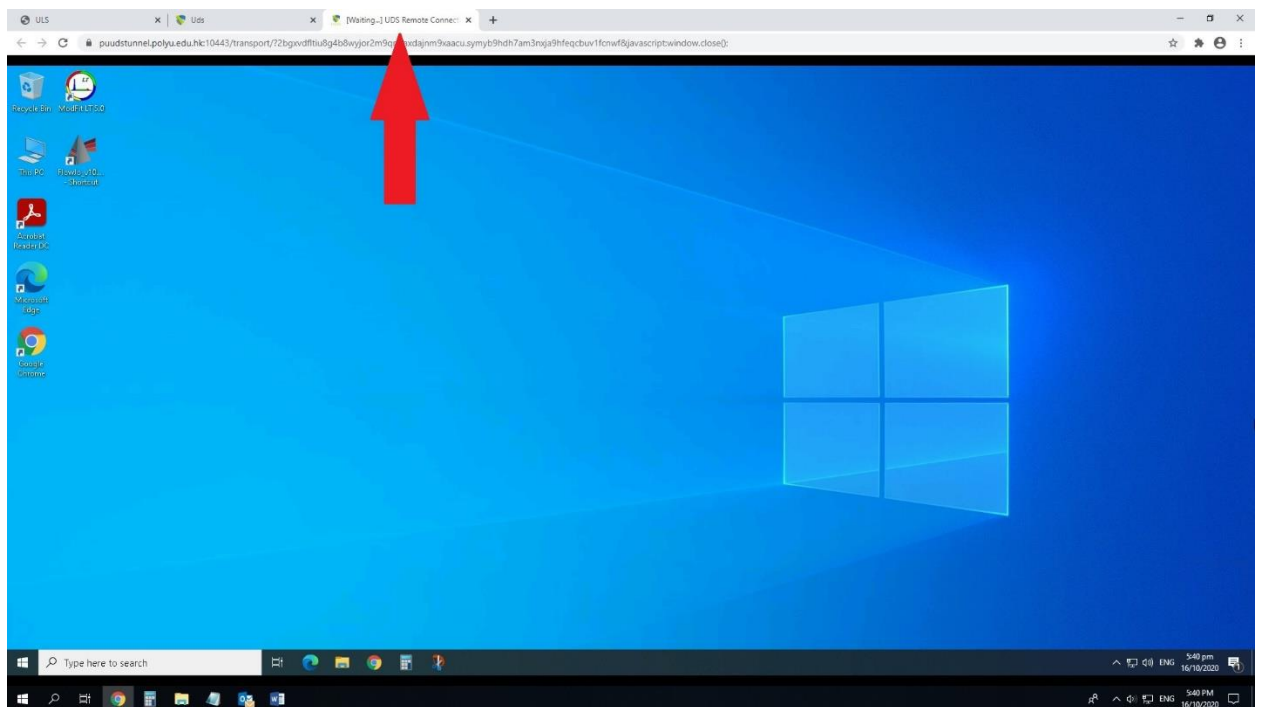
Authenticator
PolyU Students & Staff

Login

- In the ULS UDS page, click on your desired machine, i.e. "ULS Cellular Ana".



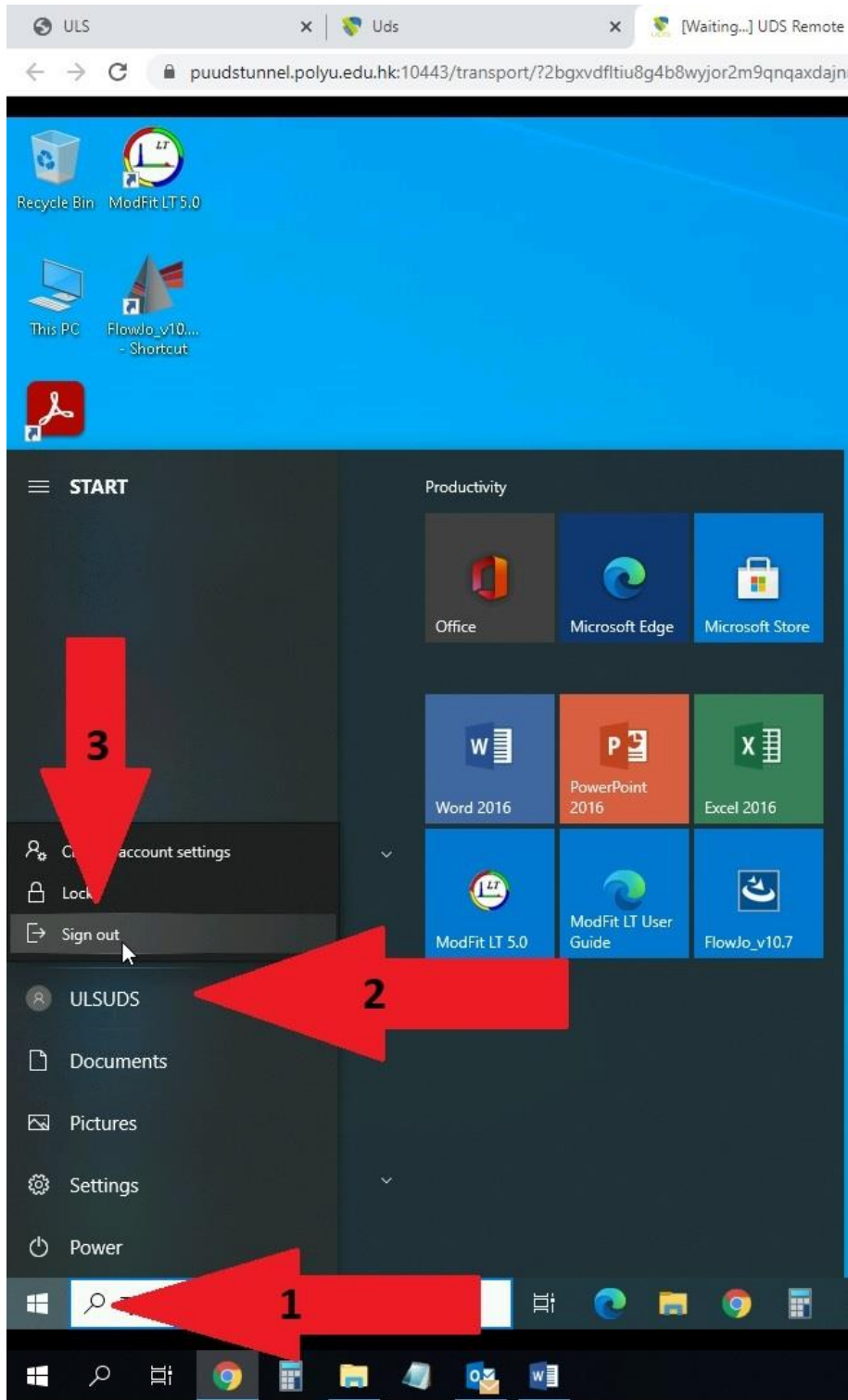
- The UDS will then share your desired machine on your new tab.



5. Once you finished the usage, sign out the machine as follows:

a. Click the Start icon and choose ULSUDS.

b. Choose Sign out.

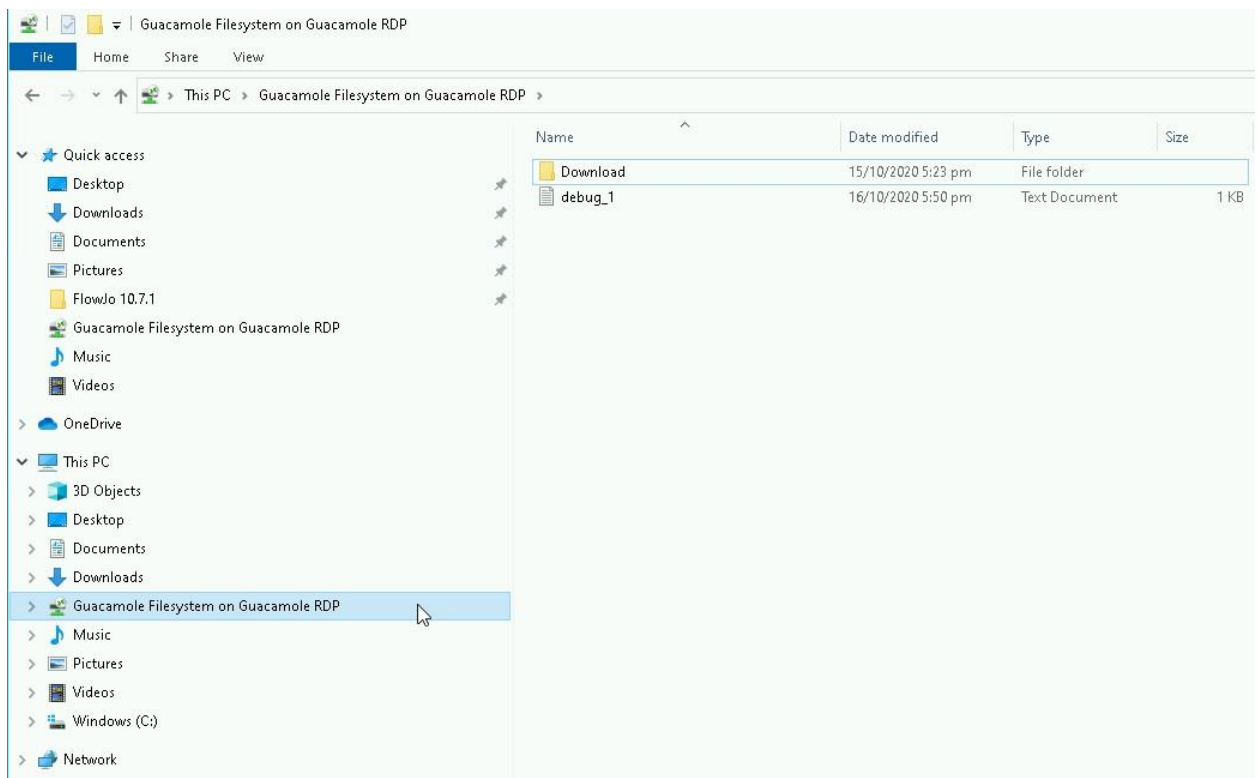


6. Log out the UDS platform.

File transfer:

File upload

1. Drag the file from your local desktop to the browser of shared desktop.
2. The file will be located at the Drive named “Guacamole Filesystem on Guacamole RDP”.



File download

1. Zip the files in order to download the files from UDS to local computer.
2. Drag the zip file to the “Download” folder inside the Drive “Guacamole Filesystem on Guacamole RDP”.

3. On the right bottom corner, a “File Transfer” window pops up. Click “Download” and the file is then saved into the “Downloads” folder of your local computer.

